

NOW HIRING

## Regional ESG and Impact Manager, Latin America and Caribbean



Circulate Capital is an investment management firm dedicated to incubating and financing companies that prevent ocean plastic and advance the circular economy. Circulate Capital manages three active funds: Circulate Capital Ocean Fund, Circulate Capital Disrupt and Circulate Capital LAC, its newest fund focused on circular economy investments in Latin America and the Caribbean.

The Circulate Capital Ocean Fund is the firm's flagship fund, which focuses on the prevention of mismanaged plastic waste in countries located in South Asia and Southeast Asia, regions that contribute disproportionately to ocean plastic pollution. Circulate Capital Disrupt is a companion venture and private equity fund to CCOF that invests globally in disruptive technologies at the nexus of climate tech and circular plastics. These include innovative materials, alternative delivery models, advanced recycling technologies and deep technologies that apply big data and artificial intelligence to expand circular supply chains.

The Circulate Capital Ocean Fund LAC also focuses on investing in plastic prevention solutions throughout the whole waste plastics value chain in Latin America and the Caribbean. The Founding investors include Unilever, Danone, Mondelez, Dow, CP Chem, the InterAmerican Development Bank, and Builders Vision. Visit our [website](#) to learn more.

**Circulate Capital seeks an experienced Regional ESG and Impact Manager to ensure compliance and risk management on environmental, social and governance (ESG) matters and accurate, timely impact reporting to our investors and stakeholders. This is an exciting opportunity to join an entrepreneurial team, with significant responsibility to improve practices in measuring, managing and reporting the impact of responsible and inclusive circular economy solutions and engage with the world's largest consumer brands, development finance institutions, and institutional investors.**

### LOCATION

Flexible, within the Americas with a valid work permit; reports to Chief Impact Officer.

### KEY RESPONSIBILITIES

- ▶ Manage all aspects of ESG and Impact through the investment process for a diverse portfolio of circular economy solutions in Latin America and the Caribbean, working in partnership with the Circulate team, portfolio companies and third-party consultants.
- ▶ Ensure Circulate implements its ESG and impact policies and practices consistently across the LAC Fund, and that we are in compliance with global reporting standards and frameworks, including IFC Performance Standards, UN Principles of Responsible Investment (PRI), Operating Principles for Impact Management, UN Universal Declaration of Human Rights, and World Bank EHS Guidelines, as well as national regulations and standards in relevant markets.
- ▶ In collaboration with the Impact, Investment, and Operations teams, ensure our investment process is consistent with Circulate's Environmental and Social Management System and Impact Management System, highlighting opportunities to improve performance.
- ▶ Assess E&S risks prior to investment, with the ability to conduct internal reviews, manage consultants to provide independent, external reviews, and offer practical recommendations for mitigations and improvements to prospective portfolio companies and our investment team.

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### KEY RESPONSIBILITIES (continued)

- ▶ Monitor environmental and social performance of portfolio companies, maintaining reliable documentation and data on companies during portfolio management, and at exit to support efficient investment processes, delivery of impact and compliance reporting.
- ▶ Act as a key regional point of contact for ESG and impact with stakeholders, including portfolio companies, LPs and other stakeholders.
- ▶ Build capacity of portfolio companies on ESG E&S compliance/risk management topics, including operational excellence, responsible labor and supply chain management, and more.
- ▶ Support Impact Data Manager on impact data collection, analyses, and reporting by conducting QA/QC and presentations.
- ▶ Support Circulate Capital's annual third-party verification/audit process and production of associated public reporting.
- ▶ Share knowledge and resources with Investment Teams, enabling them to support Portfolio Companies in their impact, ESG compliance, and sustainability reporting plans.
- ▶ Support the production of impact insights and research, identifying emerging trends and assessing their implication for financial institutions, portfolio companies, and other stakeholders.
- ▶ Conduct research and analysis on other portfolio-level or special topics, such as country-specific policy developments, climate, gender and responsible work, as needed.

### SKILLS & EXPERIENCE

#### Required

- ▶ A formal degree in environmental science/engineering, finance, sustainability, or related fields.
- ▶ Minimum 5 years' documented experience and knowledge of ESG risk assessment, impact assessment and reporting in a related sector aligned with global standards and frameworks (as specified above).
- ▶ Excellent interpersonal and stakeholder management skills, with experience effectively managing complex relationships and reporting with SMEs, and/or government regulators, multinational corporations and development finance institutions.
- ▶ Strong communication skills, with ability to communicate complex analysis and ideas in a concise and accessible manner in English – written, visually, and verbally.
- ▶ Advanced data management skills, including quality assurance, analytics, and visualization, with fine attention to detail.
- ▶ Enjoys working in a fast-paced, collaborative, results-driven environment and helps to set the pace with others.

#### Desired

- ▶ Ability to work both with limited supervision and in collaboration with both global and regional teams.
- ▶ Demonstrated expertise in examining impact of sustainable/responsible supply chain, manufacturing, or waste management processes, including life cycle assessments (LCAs) or gender analyses.
- ▶ Experience working with development finance institutions and family offices.

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### SKILLS & EXPERIENCE: Desired (continued)

- Proficiency with Google Workspace tools (Docs, Sheets, Slides, DataStudio); CMS (Affinity).
- A collaborative and creative nature with intellectual curiosity.
- Fluency in English and Spanish; Portuguese a plus.

### HOW TO APPLY

To apply, please send your resume and cover letter to [workwithus@circulatecapital.com](mailto:workwithus@circulatecapital.com). For more information about us or the work we do, visit [circulatecapital.com](https://www.circulatecapital.com).

### MISSION: IDENTIFY, INCUBATE AND INVEST

Launched in 2018 by supply chain experts and leading corporations - including PepsiCo, Procter & Gamble, Dow, Danone, Chanel, Unilever, The Coca-Cola Company, Chevron Phillips Chemical Company LLC and Mondelēz International, the firm's US \$175 million assets under management are targeting opportunities across the recycling and innovative materials value chains. Founded in and originally focused on South and Southeast Asia, the firm now targets scalable solutions and untapped opportunities in high growth markets to generate value and spark further development in the emerging circular economy. Circulate Capital's commitment to protecting the planet, its oceans, and its people enables progress on many of the world's most urgent challenges, including inequality and the climate crisis.

We are actively creating a workplace where authentic communication, collaboration and inclusion enable people to become their best selves both personally and professionally while having a career with purpose and impact. Circulate Capital is an Equal Opportunity Employer.