

NOW HIRING

Corporate Accountant



CIRCULATE CAPITAL

Circulate Capital is an investment management firm dedicated to incubating and financing companies that prevent ocean plastic and advance the circular economy. The Circulate Capital Ocean Fund is the firm's flagship fund, which focuses on the prevention of mismanaged plastic waste in countries located in South Asia and Southeast Asia, regions that contribute disproportionately to ocean plastic pollution.

Founding investors include PepsiCo, Procter & Gamble, Dow, Danone, CHANEL, Unilever, The Coca-Cola Company, Mondelez and Chevron Phillips Chemical Company LLC. To learn more, please visit [our website](#).

Circulate Capital seeks an experienced Corporate Accountant to join our Finance & Operations team.

The successful candidate will oversee and manage the accounting and financial reporting for our companies and our sister entity, [The Circulate Initiative](#). This role requires a minimum of four years of accounting experience, with a focus on Singapore and US accounting standards (SFRS and US GAAP) and an appetite to work in a fast paced environment in a growth market.

LOCATION AND REPORTING LINE

This is a full-time role reporting to the Chief Financial Officer. The role location is flexible, noting that our HQ is in Singapore.

KEY RESPONSIBILITIES

- ▶ **Migration and Management:** Lead the transition of some of our accounts from an outsourced service provider to an in-house accounting system. Post-migration, manage the financial accounts of our corporate entities, including accounts payable and receivable, payroll, intercompany transactions, and GST calculations and submissions.
- ▶ **Outsourced Provider Coordination:** Maintain and manage relationships with outsourced accounting service providers to ensure timely preparation of financial accounts, and conduct monthly reviews and reconciliations.
- ▶ **Financial Reporting:** Prepare, reconcile, and close the financial statements for entities managed in-house, and generate related management reports.
- ▶ **Tax Compliance:** Collaborate with outsourced tax professionals to prepare and file tax returns and other regulatory filings in compliance with Singapore, US, and India tax laws.
- ▶ **Budgeting and Forecasting:** Assist the CFO in preparing budgets, forecasts, and variance analyses. Lead the annual budgeting and forecasting process.
- ▶ **Audit and Compliance:** Work with external auditors to ensure successful audit outcomes and compliance with US, India and Singapore accounting standards.
- ▶ **Process Improvement:** Identify opportunities for process enhancements and implement best practices in accounting and reporting across the group entities.
- ▶ **Data Management:** Maintain accurate financial data using payment software such as Zoho, bill.com and Xero.
- ▶ **Internal Controls:** Assist in developing and implementing internal controls to safeguard company assets.
- ▶ **Regulatory Reporting:** Generate reports for regulators such as the Monetary Authority of Singapore (MAS) and others.
- ▶ **Fund Accounting Support:** Support fund-related accounting activities pertinent to corporate entities, including reviewing management fee calculations, carried interest, and P&L allocations provided by the fund administrator.

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KEY RESPONSIBILITIES (cont'd)

- › **Tax Filings:** Oversee and support the preparation of year-end tax filings across different jurisdictions.

KEY COMPETENCIES

- › **Education and Certification:** Minimum a Bachelor's degree in Accounting with ACCA or CPA preferred. Additional advanced certification is a plus.
- › **Experience:** Minimum of 4 years of accounting experience with exposure to US reporting standards.
- › **Technical Skills:** Proficient in SFRS and US GAAP; experience with accounting software such as Sage Intacct and Xero.
- › **Project Management:** Strong project management skills, particularly in migrating externally managed accounting to in-house applications.
- › **Organizational Skills:** Exceptional organizational skills with a keen eye for detail and accuracy in financial reporting.
- › **Independence and Collaboration:** Ability to work independently, manage multiple priorities in a fast-paced environment, and collaborate effectively with team members.
- › **Analytical Abilities:** Strong analytical and critical thinking skills.
- › **Experience:** Audit and/or tax experience is highly valued.
- › **Team:** Be a strong team player across a culturally diverse and global dispersed team

WHAT WE OFFER

- › **Competitive Compensation:** A competitive salary and benefits package.
- › **Professional Growth:** Opportunities for professional development and career growth.
- › **Innovation and Improvement:** Engage in project management and continuous improvement processes.
- › **Collaborative Environment:** A supportive and collaborative work culture.
- › **Dynamic Growth:** The opportunity to be part of a dynamic and growing company dedicated to making a positive environmental impact.

HOW TO APPLY

[Click here to apply directly.](#)

We are actively creating a workplace where authentic communication, collaboration and inclusion enable people to become their best selves both personally and professionally while having a career with purpose and impact. Circulate Capital is an Equal Opportunity Employer.